

Dear Sir or Madam,

I am writing to apply for the job of waitress which you advertised recently in the newspaper.

I am 14 years old and a student at Alain Comprehensive School. I would like to work in your tea-room because I like being in contact with

customers. I have never done that before but I've done the cooking at home. I would like to enrich my experience with you. I'm efficient, enthusiastic and friendly as wanted.

Thank you for your time and attention.
Sincerely,

M. X.

